

**OFFICE OF THE COMMISSIONER OF CUSTOMS**  
**CUSTOM HOUSE: COCHIN - 682 009.**

**TRADE FACILITY No.08 /2006**

Attention is invited to CBEC Circular No.815/12/2005 dated 13.05.2005 regarding setting up of Help Centres. The prime objective of the Help Centre is to help the tax payer/ small assesses/importers & exporters/ service providers by providing an institutional mechanism for guidance in matters relating to Customs, Central Excise and Service Tax. The centre will make them aware of their rights and obligations and also advantages of tax compliance and consequences of non-compliance. However, the Help Centres are not a forum for grievance redresal for which a Public Grievance Committee is already operational in Commissionerates.

The Help Centre under the jurisdiction of Commissioner of Customs is functioning from 01.07.2005 onwards. Details of the Help Centre are given below for information of all concerned.

**Address** : Customs Help Centre,  
Indian Chamber of Commerce & Industry Building,  
Indian Chamber Road,  
Mattancherry,  
Cochin – 682 002.

**Telephone No.** : 0484-2225966

**e-mail address** : [customshelpcentre@gmail.com](mailto:customshelpcentre@gmail.com)

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sd/-  
(D D Ingty)  
Commissioner

Cochin, dated the 26<sup>th</sup> May 2006.

// Attested //

(George Joseph)  
Appraiser (Tariff Unit)

Copy to:

Commissioner's file/ Addl. Commissioner / Jt. Commissioners / All D.Cs & A.Cs / Development Commissioner (CSEZ) / All Appraisers / All Sections / Guard File & As per mailing list.